

TAX INVOICE

NDIS Support Services

Jane Smith

ABN: 12 345 678 901

Phone: 0412 345 678

Email: jane@example.com

Invoice #

INV-20260321-001

Date: 21 Mar 2026

Billed To (Participant)

John Doe

NDIS Number

431 234 567

Service Time: **9:00 AM - 11:00 AM (2 hrs)**

Support Item	Description	Hours	Rate	Amount
01_011_0107_1_1	Assistance with Daily Life - Weekday	2.0h	\$70.23	\$140.46
			Subtotal	\$140.46
			GST	Exempt (NDIS)
			Total Due	\$140.46

Payment Details

BSB: 123-456

Account: 12345678

Payment Terms

Due within 14 days
of invoice date

Service Progress Note

Assisted John with morning routine including personal hygiene, meal preparation, and medication reminders. John was in good spirits and independently completed teeth brushing with verbal prompts only. Prepared breakfast together (scrambled eggs and toast) as part of his daily living skills goal. Reminded John to take his morning medication, which he did independently. No incidents or concerns to report. Progress towards NDIS goal of increasing independence in daily living activities is on track.